



# 2024 CA\$H MAINE INTAKE FORM FOR TY 2023

DATE: \_\_\_\_\_

**CONTACT  
INFORMATION**

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Town of Residence if different from mailing address \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Please sign me up for quarterly e-news with tax and money tips: \_\_\_\_\_

**1. How did you hear about this service?**

- TV/Radio: \_\_\_\_\_
- Website: 211, CA\$H, Other \_\_\_\_\_
- Social media (Facebook, Twitter, LinkedIn)
- Newspaper
- Flyer: Location: \_\_\_\_\_
- Friend or family member
- Social service \_\_\_\_\_
- Employer
- Not sure
- Other \_\_\_\_\_

**2. Did you file taxes last year?**

Yes  No

**If yes, how did you file your taxes?**

- did them myself or had a friend or family member do them
- used a paid preparer
- went to a CA\$H Maine tax site
- other \_\_\_\_\_

**3. Housing status:**

- Subsidized Housing
- Rent
- Own
- Live with friends/family
- Homeless
- Other \_\_\_\_\_

**4. Work status:**

- Employed full-time
- Employed part-time or seasonal
- Employed at two or more part-time jobs
- Self-employed
- Unemployed
- Retired
- Unable to work because of a disability
- Full-time homemaker
- Student

**5. Education (Check highest level completed):**

- Did not complete high school
- GED, HiSET, or high school diploma
- College coursework
- Associate degree
- Bachelor degree
- Graduate degree

**6. Public benefits received last year (TANF, HEAP, SNAP, WIC, MaineCare, or General Assistance):**

- Yes  No
- If yes, which ones? \_\_\_\_\_

**7. Race (Check all that apply):**

- Caucasian/White
- African-American
- Latino/Hispanic
- Asian/Pacific Islander
- Native American; tribal affiliation \_\_\_\_\_
- Other \_\_\_\_\_

**8. Which of the following best describes your household's income over the last 12 months? (please select one)**

- Roughly the same amount each month
- Roughly the same most months, but some unusually high or low months
- Often changes quite a bit from one month to the next

**9. How often does this statement apply to you? I have money left over at the end of the month.**

- Always
- Often
- Sometimes
- Rarely
- Never

Turn page over





**10. Are you planning to save any of your tax refund?**

- Yes, for 6 months or longer  
 Yes, but spend it all before 6 months  
 No  
 I don't expect a refund

**If yes, how much of your refund are you planning on saving? \$ \_\_\_\_\_**

**11. If you set aside money from your tax refund to save, where are you mainly saving? (please select one)**

- Regular savings account  
 Checking account  
 Pre-paid card  
 Retirement account  
 As cash (not in an account)  
 Other

**12. In the past 12 months, have you (or your spouse/partner) used a non-bank money order, non-bank check-cashing service, non-bank transfer of funds, payday loan, rent-to-own service, pawn shop or refund anticipation loan?**

- Yes  
 No

**13. In a typical month, which of the following best describes your experience with credit cards? (please select one)**

- I pay my credit cards in full (or carry no balance)  
 I pay more than the minimum balance and less than the full balance  
 I pay only the minimum payment on my credit cards  
 I am late making my credit card payments and am charged late fees  
 I miss my credit card payments  
 I don't have a credit card

**14. Suppose that you have an emergency expense that costs \$400. Based on your current financial situation, which of the following best describes how you would pay for this expense? (please select one)**

- Put it on my credit card and pay it off in full at the next statement  
 Put it on my credit card and pay it off over time  
 With the money currently in my checking/savings account or with cash  
 Using money from a bank loan or line of credit  
 By borrowing from a friend or family member  
 Using a payday loan, deposit advance, or overdraft  
 By selling something  
 I wouldn't be able to pay for the expense right now

**15. Which of these are challenges for you and your family? (Check all that apply)**

- affordable and reliable childcare  
 affordable housing  
 having enough to eat  
 invest in education for my children  
 keeping my home warm  
 money for unexpected things  
 paying bills  
 paying medical bills  
 repaying student loans  
 reliable transportation  
 saving money for retirement

**16. Rank your top 3 financial goals (1 being highest)**

- buy/repair a car  
 earn more money  
 invest in education for my children  
 invest in education for myself  
 make home repairs  
 pay down debt (school loans, cc's)  
 save for a house  
 save for retirement

Please Stop Here. Staff use only.

Name:

<input type="checkbox"/> Tax filer participated in conversation <input type="checkbox"/> Tax filer was provided information only	
<b>Individual Information Session Notes</b>	
<b>Topics discussed-Check all that apply</b>	<b>Information and Resources provided-Check all that apply</b>
<input type="checkbox"/> Money for unexpected things	<input type="checkbox"/> My Money Works-NVME <input type="checkbox"/> Rainy Day Savings-NVME <input type="checkbox"/> Family Development Accounts <input type="checkbox"/> Other _____
<input type="checkbox"/> Paying bills	<input type="checkbox"/> My Money Works-NVME <input type="checkbox"/> Other _____
<input type="checkbox"/> Keeping my home warm	<input type="checkbox"/> Energy conservation assistance <input type="checkbox"/> Efficiency Maine <input type="checkbox"/> HEAP <input type="checkbox"/> Other _____
<input type="checkbox"/> Saving for retirement	<input type="checkbox"/> NVME individual assistance <input type="checkbox"/> Other _____
<input type="checkbox"/> Student loan debt	<input type="checkbox"/> <b>New Ventures Maine student loan counseling</b> <input type="checkbox"/> FAME <input type="checkbox"/> <a href="http://www.studentloans.gov">www.studentloans.gov</a> <input type="checkbox"/> CEI student loan counseling <input type="checkbox"/> Other _____
<input type="checkbox"/> Paying down debt/improving credit	<input type="checkbox"/> My Money Works-NVME <input type="checkbox"/> Money Management International <input type="checkbox"/> Other _____
<input type="checkbox"/> Paying medical bills	<input type="checkbox"/> Other _____
<input type="checkbox"/> Saving for education	<input type="checkbox"/> <b>NextGen College Investing Plan</b> <input type="checkbox"/> Other _____
<input type="checkbox"/> Saving for other goals (for example home repairs, vehicle repairs, vehicle purchase)	<input type="checkbox"/> Family Development Accounts <input type="checkbox"/> Other _____
<input type="checkbox"/> Home ownership	<input type="checkbox"/> hoMEworks <input type="checkbox"/> Family Development matched savings <input type="checkbox"/> Other _____
<input type="checkbox"/> Earn More Money	<input type="checkbox"/> NVME Career Planning <input type="checkbox"/> Career Center <input type="checkbox"/> NVME Small Business <input type="checkbox"/> CEI Small Business <input type="checkbox"/> Other _____
<input type="checkbox"/> Health insurance	<input type="checkbox"/> CAHC (Consumers for Affordable Health Care) <input type="checkbox"/> Other _____
<input type="checkbox"/> Other topic: _____	<input type="checkbox"/> 211 <input type="checkbox"/> Other resources _____
<b>In-Session Services:</b> <input type="checkbox"/> Pull credit report <input type="checkbox"/> Save Your Refund <input type="checkbox"/> Unclaimed property check	<b>Suggested Action steps</b> (in addition to information and resources)  <b>Tax Filer Requested a Call Back/Follow up</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Other Notes:</b>

