

# York County Community Action Corp.

*YCCAC is a nonprofit organization whose mission is to alleviate the effects of poverty, attack its underlying causes and to promote the dignity and self-sufficiency of the people of York County, Maine.*

## Director of Children's Services

Full-Time; Exempt  
Location: York County

**Purpose:** The Director of Children's Services manages the Children's Services Department and acts as the WIC Program Director. The Director ensures alignment with the agency's mission and strategic plan. The Director develops and implements strategies to ensure that York County children receive a strong start and are ready for school. This includes programs and services to meet the needs of young children and their families, as well as strategies to support the quality and sustainability of York County early care and education programs. The Director also nurtures and maintains relationships with local, state and national partners. Finally, in conjunction with the Head Start Director and WIC Coordinator/Office managers, the Director of Children's Services ensures the effective day to day operations of Children's Services programs; prepares and manages the Department budget; and manages contracts and reporting for WIC.

### Desired Skills and Competencies:

- Innovative Leader - Knowledge and ability to create and adapt to change by use of imagination, problem-solving, and strategic design
- Dynamic Leadership - Ability and willingness to lead with integrity, confidence, and with a client-centered approach to compliance and risk management
- Attention to Detail - Proven experience in a position requiring accuracy, attention to details and thoroughness
- Dependability - Demonstrated ability to accomplish deliverables, maintain accountability, and ability to achieve results.
- Cooperation - Must enjoy working in a collaborative environment
- Communication – Excellent written and oral skills

### Educational Requirements & Experience:

- A Bachelor's Degree in Early Childhood Education, Child Development, social welfare, public administration, Human Resources, Nutrition, day care administration, or one of the social or Health sciences; a master's degree is preferred
- Public Health, supervisory and management experience is required;
- Must not have an active record on the System for Award Management (SAM) website.

### Benefits:

*Health, dental, vision and basic life insurance; HRA; Income protection; FSA; 403(b); PTO; Paid holidays; Employee Assistance Program*

### How to Apply:

- Visit our Career Center at:  
[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=1c4bd615-3829-460d-b922-a0167bb29d8c&ccId=19000101\\_000001&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=1c4bd615-3829-460d-b922-a0167bb29d8c&ccId=19000101_000001&lang=en_US) to complete an application.
- Please email questions to: [apply@yccac.org](mailto:apply@yccac.org)

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