

York County Community Action Corp.

YCCAC is a nonprofit organization whose mission is to alleviate the effects of poverty, attack its underlying causes and to promote the dignity and self-sufficiency of the people of York County, Maine.

Windows Infrastructure Engineer

Full-Time

York County Community Action Corp. is seeking a qualified Windows Infrastructure Engineer. We are a Microsoft shop running on a VMWare hypervisor using HPE hyper converged technology. We support multiple departments across 14 sites connected via Cisco/Meraki most utilizing Microsoft terminal servers.

The Windows Infrastructure Engineer will be responsible for managing a portfolio of IT projects. The person in this role will work as a member of the IT team and liaison with department heads to understand and implement their business solutions. This is a generalist position requiring flexibility and adaptability. This is an on-site position.

We are currently migrating to Azure, Office 365, Teams and SharePoint. We are also involved in several interesting projects using Power Apps with advanced database applications.

Responsibilities:

- Manage the agencies infrastructure (WAN, LAN, WIFI, storage and security).
- Manage our SQL environment(s).
- Work to improve the agencies project management and record keeping process.
- Work with the agency's data, transforming, reporting and analyzing in support of the various departments.
- Work with departments to proactively use technology to increase efficiency and improve workflows.
- Present verbal and written reports defining plans, problems, and resolutions to appropriate levels of management.
- Assist in maintaining our business continuity plan. Work with departments to plan for contingencies and do yearly tabletop exercises.

Qualifications include:

- Bachelor's degree, or equivalent experience.
- 7-10+ years of experience in a project management role.
- MCSE or similar.
- Must demonstrate prior experience and success stories with IT project management.
- Experience with Migration to Azure, Teams and SharePoint office 365.
- Some development experience a plus.
- Advanced proficiency in creating presentation materials for executive review
- Ability to exercise professionally mature discretion in approach to all aspects of the job.
- Ability to prioritize and manage multiple tasks and projects in a fast-paced environment and to finish a project on time.
- Must be able to work independently.
- This job operates in a professional office environment. Suitable business attire required.
- Must not have an active record with the System for Award Management (SAM) website.

Please visit our website at www.yccac.org to view the full job description and employment application. All applicants must complete and attach a cover letter and application with their resume. Completed packets will be accepted until July 17, 2022 and may be reviewed upon receipt.

York County Community Action Corp.

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EOE