

# Pre-K Lead Teacher

**Do you have a passion to make a difference while positively impacting the lives of young children and their families?**

Visit our website at <https://yccac.org/join-our-staff/> to complete an application.

## Why join our team:

*“Head Start really does make a difference in our community. I see it impact families directly. It has impacted me; it has made a difference in my life. Where else can you be greeted with smiles and hugs on a daily basis? It’s fantastic!”*  
– Early Childhood Education Coordinator

- We partner with families of young children (zero to five) in York County to offer a comprehensive program that includes education, health and well-being.
- We value our positive team environment by:
  - Encouraging open communication and ongoing supervision
  - Providing thorough orientation and training
  - Supporting growth opportunities with financial funding
- What we offer:
  - Health, dental, vision and life insurance
  - Retirement benefits and match
  - Health Reimbursement and Flexible Spending Accounts
  - \$1,500 sign-on bonus payable in two installments (\$500 after 30 days & \$1000 after 3 months)
  - An additional monthly stipend will be provided for this position with funds supported by our partnership with the Biddeford School Department to ensure a competitive salary.
  - Generous Monthly appreciation Bonus
  - Paid time off and holidays
  - Employee Assistance Program
  - School year schedule including school breaks
  - Educational assistance

## About this position:

- **Location:** Biddeford, ME – JFK Elementary
- **Starting Rate:** \$16.64
- **Available Positions:** 1 Pre-K Lead Teacher
- **Schedule:** Monday-Friday, 40 hours/week; School Year

## Educational Requirements & Experience:

- Bachelor’s Degree in Early Childhood Education, Child Development or related field;
- Current 081 Certification or Provisional 081;
- Completed CHRC (Criminal History Record Check);
- Must have experience in an early childhood setting. Experience working with families desired.
- Supervisory experience preferred;
- The teacher must be an open, warm, caring and accepting person, and willing to work flexible hours to meet the needs of the families.

## Responsibilities:

- Plans, implements and documents a comprehensive child development program;
- Supervising of classroom team members in the assigned classroom/center;
- Maintain accurate documentation for all services provided, in compliance with federal and state standards;
- Develops child focused goals in partnership with families, adheres to timelines and coordinates center/home visits with each family;
- Ensures Agency’s full compliance with Head Start Performance Standards and Maine State Licensing Requirements.

## How to apply:

- Visit our web site at <https://yccac.org/join-our-staff/> to complete an application.
- York County Community Action - 6 Spruce Street, P.O. Box 72, Sanford, ME 04073
- [apply@yccac.org](mailto:apply@yccac.org)
- (207)324-5762 or 1-800-965-5762 Fax (207)459-2838

EOE

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### About this position:

- **Location:** Stone Street, Biddeford
- **Starting Rate:** \$16.64
- **Available Positions:** 2 Early Head Start
- **Schedule:** Monday-Friday, 37.5 hours/week; 49 weeks/year

### Educational Requirements & Experience:

- Have a minimum of an Infant/Toddler CDA; Associate’s Degree in Early Childhood (preferred); or related coursework equivalent to a CDA or degree. A Preschool CDA will be accepted with additional training and experience with infant and toddler care.
- A minimum of 3 years’ experience in a center or home-based setting, specializing in infant and toddlers preferred.
- Must be willing to work flexible hours to meet families’ needs and have a reliable vehicle for travel.

### Responsibilities:

- Plans, implements and documents a comprehensive child development program for infants and toddlers.
- Assumes responsibilities of Primary Caregiving, assuring continuity of care.
- Develops child focused goals in partnership with families, adheres to timelines and coordinates center/home visits with each family.
- Ensures Agency’s full compliance with Head Start Performance Standards and Maine State Licensing Requirements.

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